

SHOPTALK

March 17-20, 2024 • Mandalay Bay, Las Vegas

Insurance Requirements

Who Is Required to Submit Insurance:

- All exhibiting companies, including:
 - Exhibit Spaces*
 - Startup Booths
 - Meeting Pods and NOOKs
- All Meeting Room Sponsors
- All Exhibitor-Appointed Contractors

All insurance certificates must be submitted to Abraxys [HERE](#) by February 1, 2024.

*Exhibit Spaces must submit COI along with **all** required build documents.

Robots: Please let your Sponsor Logistics Lead know if you plan to bring a robot into your exhibit space as this requires additional approvals and COIs.

COI Requirements: Per Section 10 of the [Exhibitor Terms & Conditions](#), Sponsor and its independent contractors, at their sole expense, shall obtain and maintain during the Event insurance coverage and provide Shoptalk LLC and the Event venue with a certificate of insurance (reasonably acceptable to Shoptalk LLC) and applicable additional insured endorsements at least thirty (30) days prior to use of the premises as follows: (a) Worker's Compensation Insurance as required by local or state law; (b) Employers' Liability Insurance in minimum limits of \$1,000,000 per occurrence; (c) Commercial General Liability Insurance (including but not limited to blanket contractual liability and personal and advertising injury coverage) with minimum limits of at least \$1,000,000 in any one occurrence and \$3,000,000 in the aggregate.

Don't Have Insurance? Exhibitor insurance can be purchased [here](#) through Rain Protection for \$91. The policy will be emailed to you immediately.

Insurance Links:

- [Purchase Exhibitor Insurance \(Rain Protection\)](#)
- [Sample COI](#)

Exhibitor Appointed Contractor (EAC): An exhibitor appointed contractor is an outside contractor hired by the exhibitor or sponsor for any services used other than the in-house general contractor that Shoptalk uses (Freeman). EACs must also obtain and maintain appropriate insurance coverage as outlined in the [Exhibitor Terms & Conditions](#).

EACs will be required to pick up their wristbands onsite at the Shoptalk Exhibitor Check-In desk, located outside of the Exhibit Hall on Level 1 of Mandalay Bay South Convention Center, in order to gain access to the Exhibit Hall. EACs must present a photo ID.

EACs will only be allowed access to the exhibit hall during exhibitor move-in and move-out dates/times. If an EAC needs access to an exhibitor's space at any other time, the exhibitor will need to register the EAC for a Shoptalk event badge. Exhibitors and EACs must abide by all show rules and regulations as outlined in the [Exhibitor Terms & Conditions](#) and Exhibitor Kit. Exhibitors and EACs must obtain and maintain appropriate insurance coverage as outlined in the [Exhibitor Terms & Conditions](#).