

SHOPTALK

MARCH 25-27, 2025 • Mandalay Bay, Las Vegas
Exhibit Hall Meeting Room – Turnkey Full Wrap Details

Location: Exhibit Hall Meeting Rooms are located inside the Bayside Exhibit Hall.

Show Hours: Tuesday, March 25 10:00 am - 5:30 pm PT
 Wednesday, March 26 10:00 am - 5:30 pm PT
 Thursday, March 27 10:00 am - 4:00 pm PT

Move-In: Monday, March 24 12:00 pm - 6:00 pm PT

Move-Out: Thursday, March 27 5:00 pm - 9:00 pm PT

*All items must be removed by Thursday; Freeman will break down Exhibit Hall Meeting Rooms on Thursday night and discard anything that remains in the space.

Kindly note that FedEx's operating hours conclude at 6:00 pm PT. Should you require shipping services during the move-out process, we recommend considering Freeman as an alternative option.

What's Included:

- (4) Ventura Charging tables
- (10) Razor armless chairs, white
- (1) Naples Black Loveseat
- (1) Mesa Cocktail Table (black)
- (1) 39"x39" Graphic over Plexi (Sponsor logo)
- (1) 39"x39" Interior poster (Sponsor graphics)
- (1) Full wrap exterior graphic (Sponsor graphics)
- Complimentary basic Wi-Fi will be provided in the Exhibit Hall, however, if you need a faster, more reliable connection, we **strongly recommend** ordering a dedicated internet connection from [Mandalay Bay Exhibitor Services](#).

What's NOT Included:

- **AV** – all orders must be placed through [Freeman AV](#) (monitors, laptops, etc.)
- **F&B** – available to purchase through [Mandalay Bay Exhibitor Services](#) but must remain inside the Meeting Room
- The furniture mentioned occupies most of the meeting room. Plan accordingly if you intend to include additional decor or F&B inside. Any furniture upgrades or changes must be purchased through [Freeman](#).

Artwork Requirements: Please use the specs and file requirements listed below (rendering [HERE](#)):

- 2 Short Exterior Graphic Panels (136.688" x 95.188") Vector File (ai or eps)
- 1 Long Exterior Graphic Panel (156.25" x 95.188") Vector File (ai or eps)
- 1 Graphic Signs (39"x39") Vector File (ai or eps)
- 1 Sponsor Logo (Logo in Vector format)
 - CMYK colors only
 - Convert all text to outlines
 - Embed all images and embedded images must be 300DPI at full scale
 - All artwork files must be provided as an .ai or .eps file only

Deadlines:

- Artwork must be submitted by **January 31, 2025**
**Please note that artwork submitted after the deadline may be subject to additional charges.*
- Submit a [Certificate of Insurance](#) by **February 6, 2025**

Helpful Links:

[Exhibitor Resources](#) | [Display Rules and Regulations](#) | [2025 Exhibitor Terms & Conditions](#)